

BOARD OF DIRECTORS MEETING AGENDA		
<b>Date:</b> Tuesday, January 19 <sup>th</sup> , 2016	<b>Time:</b> 6:00 pm	
<b>Location:</b> 349 Ontario Street, Multi-Purpose Room		
<b>Chair:</b> Mary Christie		
Agenda Item	Person Responsible	Time
1. Welcome and Introductions a. Review of Agenda and declarations of Conflict of Interest b. Minutes of December 1 <sup>st</sup> , 2015	Mary Christie	5
2. Finance Report a. Selection of Auditors for 2015/16 Fiscal Year	John Peltier	20
3. Executive Director Report a. United Way Update b. Syrian Refugee Project Update	Liz Forestell	30
4. Committee Updates a. Innovations Committee b. Fundraising Committee	Samira Viswanathan Liz Forestell	20
5. Board Retreat	Liz Forestell	10
6. Other business	Mary Christie	10
7. Adjournment and next meeting date <b>March 29, 2016 at NLSS (3036 Danforth Ave.)</b>		

**The Neighbourhood Group  
Board of Directors Meeting Minutes  
349 Ontario St.**

**January 19, 2016 at 6:00 pm**

**Present:**

Mary Christie (Chair)	Pat Dann
Marguerite Rea (Vice-Chair)	Samira Viswanathan
Philip Fernandez (Vice-Chair)	Thierry Kagubari
Jennifer Rae (Secretary)	Elizabeth Forestell (ED)
Lloyd Ilekys	John Peltier ( Dir. Operations)
Maureen Armstrong	Vu NguyenTran (Recorder)

**Regrets:**

Atrisha Lewis  
Bob Gore (Treasurer)  
Meté Yorgan (Vice-Chair)  
Tim Hughes

**1. Welcome/Regrets**

Mary Christie welcomed all to the meeting and called the meeting to order at 6:10 pm. There were no declarations of conflict of interest.

**2. Review of Meeting Agenda and Minutes**

There were no changes to the minutes of the previous meeting.

**MOTION 01.19-01: to approve the meeting minutes from December 1, 2015.**

**Moved:** Samira Viswanathan

**Seconded:** Marguerite Rea

**CARRIED**

**3. Finance Report**

John Peltier presented the financial statements ending on December 31, 2015. Following up from the last meeting, John informed the Board that nothing major has changed with the CCAC – the organization will still face a deficit as the year ends. The CCAC had made small concessions, all of which are outlined in his report. Liz and John did meet with the LHIN to discuss funding options to address the CCAC deficit.

**MOTION 01.19-02: to approve the financial report.**

**Moved:** Lloyd Ilekys

**Seconded:** Pat Dann

**CARRIED**

Liz reported, following a discussion with Campbell Lawless, it was felt the Board needed to appoint an auditor who would work with us for the next few years, rather than alternating. After some discussion, the following motion was passed.

**MOTION 01.19-03: to go select Akler, Browning, Frimet and Landzberg as the auditors for the 2015/2016 fiscal year.**

**Moved:** Philip Fernandez

**Seconded:** Thierry Kagubari

**CARRIED**

#### **4. Executive Director's Report**

Liz presented her report attached in the Board Package. She gave an overview on progress made on the organizational priorities followed by updates on recent news/events, Union status, and Human Resources. The discussion then went in camera.

**MOTION 01.19-04: to go in camera at 7:20 pm**

**Moved:** Jennifer Rae

**Seconded:** Maureen Armstrong

**CARRIED**

**MOTION 01.19-05: to go out of camera at 7:24 pm**

**Moved:** Jennifer Rae

**Seconded:** Maureen Armstrong

**CARRIED**

Liz provided the Board with an overview of the succession plan. She then began a discussion around the United Way Funding Model restructuring that will take place. Packages containing those materials were distributed to the Board. The organization is planning on applying for Anchor Agency status.

#### **5. Committee Reports**

Samira informed the Board that the Innovations Committee has selected an idea to fund – programming for the public bake oven in Regent Park. While the idea of a bake oven is not innovative, the innovation comes from the programming which will have the goal of maximizing the usage of the oven and bringing community groups together. The Committee will also follow up with anyone who submitted an idea.

**MOTION 01.19-06: to adjourn the meeting at 8:10 pm.** The next meeting is scheduled for March 29, 2016 at Neighbourhood Link Support Services.

**Moved:** Philip Fernandez

**Seconded:** Samira Viswanathan

**CARRIED**

## DECLARATION

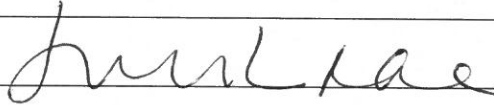
These minutes are a fair and accurate representation of the discussions held and decisions made by the Board of The Neighbourhood Group at its meeting held on January 19, 2016.

Approved by the  
Board:

April 19, 2016 – Motion 04.19-\_\_

Verified by:

Signature:

A handwritten signature in cursive script, appearing to read "J. M. Lee", is written across the signature line.

